### HOTEL RESERVATION REQUEST

**2018 Seoul ADR Festival (ADR Conference)**

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| **Reservation Dept.**  | Tel. +82 2 559 7777 | Fax. +82 2 559 7896 | e-mail. ic-convention@parnas.co.kr |

♦ Please complete this form and return directly by fax or email to us **by Oct. 22, 2018** to ensure room availability and group rate.

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| **1. PARTICIPANT INFORMATION** |
|  **Title :**  |
|  **Last Name :**  |  **First Name :** |
|  **Company Name:**  |  **Email :** |
|  **Address :** |  **Country :**  |
|  **Phone No. :** |  **Fax No. :** |

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| **2. HOTEL RESERVATION**  |
| **Hotel : InterContinental Seoul COEX** |
| **Check-in Date :** | **Check-out Date :** |
| **Room Type :**  | Single Occupancy |
| * **Superior Room**
 |   |
| * **Temple View Room**
 |   |
| **Smoking Preference :**  |
| **No. of Guest :**  |  **Accompany Name :**  |
| **Flight No. :**  |  **Arrival Time :**  |
| *\* Above room rates are quoted in Korean Won.* |
| *\* Above rates are inclusive of breakfast.**\* Above room rates are based on single occupancy. Double occupancy charges at additional KRW30,000**(subject to 21% of service charge and cumulative government room tax).* |
| *\* Above room rates are inclusive of in-room internet.* |
| *\* Above all rates are subject to 10% service charge and 10% cumulative government room tax (totally 21%).*  |
| *\* Above room rates are invalid to save IHG reward points.* |
| ***\* Check-in time - 3:00 pm, Check-out time - 12:00 noon.*** |

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| **3. CREDIT CARD GUARANTEE** |
| **Credit Card : /**  |
| **Card Number :**  |  **Expiry Date :**  |
| **Card Holder :**  |  **Signature :**  |
| **\* Cancellation made after 7days prior to arrival including no-shows: Whole reserved nights’ room charge including service charge & tax.** |
| **4. SPECIAL REQUEST** |
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