### HOTEL RESERVATION REQUEST

**2018 Seoul ADR Festival (ADR Conference)**

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| **Reservation Dept.** | Tel. +82 2 559 7777 | Fax. +82 2 559 7896 | e-mail. [ic-convention@parnas.co.kr](mailto:ic-convention@parnas.co.kr) |

♦ Please complete this form and return directly by fax or email to us **by Oct. 22, 2018** to ensure room availability and group rate.

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| **1. PARTICIPANT INFORMATION** | |
| **Title :** | |
| **Last Name :** | **First Name :** |
| **Company Name:** | **Email :** |
| **Address :** | **Country :** |
| **Phone No. :** | **Fax No. :** |

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| **2. HOTEL RESERVATION** | |
| **Hotel : InterContinental Seoul COEX** | |
| **Check-in Date :** | **Check-out Date :** |
| **Room Type :** | Single Occupancy |
| * **Superior Room** |  |
| * **Temple View Room** |  |
| **Smoking Preference :** | |
| **No. of Guest :** | **Accompany Name :** |
| **Flight No. :** | **Arrival Time :** |
| *\* Above room rates are quoted in Korean Won.* | |
| *\* Above rates are inclusive of breakfast.*  *\* Above room rates are based on single occupancy. Double occupancy charges at additional KRW30,000*  *(subject to 21% of service charge and cumulative government room tax).* | |
| *\* Above room rates are inclusive of in-room internet.* | |
| *\* Above all rates are subject to 10% service charge and 10% cumulative government room tax (totally 21%).* | |
| *\* Above room rates are invalid to save IHG reward points.* | |
| ***\* Check-in time - 3:00 pm, Check-out time - 12:00 noon.*** | |

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| **3. CREDIT CARD GUARANTEE** | |
| **Credit Card : /** | |
| **Card Number :** | **Expiry Date :** |
| **Card Holder :** | **Signature :** |
| **\* Cancellation made after 7days prior to arrival including no-shows: Whole reserved nights’ room charge including service charge & tax.** | |
| **4. SPECIAL REQUEST** | |
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